Company Name:		Date:	
Company Address:		Web Page:	
		Company Age:	
Quality Assurance Mgr:		Plant Size:	
Total Number of Employees:	Number of Q.A. Employees:	Number of Production Employees:	

1. Do you acknowledge that source inspection may be a requirement to do business?   Yes ☐ No ☐

2. List all standards the quality system is based on

ANSI/ASQ Z1.4 ☐	Mil -Q-9858 ☐	Mil-I-45208 ☐	Other _____
* ISO 9001 ☐	ISO 9002 ☐	NADCAP ☐	

* If your company is currently certified to ISO-9001 enclose copy of certification in lieu of completed form QC314

3. Principle products made at the facility

4. Classify your Supplier Type

Manufacturer ☐   Special Process ☐   Distributor ☐   Mill ☐

5. List major customers or programs

6.   Special process performed (e.g. welding, plating..etc.)

7. Level 1 Supplier ☐

check box if you are currently a qualified Level 1 supplier

8.   Comments

Quality System and Program Management

	Yes	No	NA
1. Are the QA MGR. and inspection personnel independent of MFG?	☐	☐	☐
2. Is there a Quality Manual? If so, enclose uncontrolled copy with this form.	☐	☐	☐
3. Is there inspection and test procedures?	☐	☐	☐
4. Does the QA dept. have the authority to hold back non-conforming parts?	☐	☐	☐
5. Does the QA dept. track rejections, and non-conforming material?	☐	☐	☐
6. Are internal audits performed on procedures, operations and personnel?	☐	☐	☐
7. Are contracts reviewed for accuracy and special requirements?	☐	☐	☐
8. Are all finished goods inspected by QA. for compliance to dwgs & contracts?	☐	☐	☐
9. Is lot identity maintained throughout the production processes?	☐	☐	☐
10. Procedures control method of indicating inspection status (stamps,tags..etc).	☐	☐	☐

Comments

Drawings and Change Control

	Yes	No	NA
1. Are there written procedures describing design change control?			
2. Is a system in effect to control customer suppied drawings?			
3. Are obsolete drawings removed from the system?			
4. Are there processes for processing change proposals that require approval?			

Comments

Control of Purchases

	Yes	No	NA
1. Is there a system to evaluate and audit new and existing suppliers?			
2. Are vendors selected based on a quality/delivery rating?			
3. Is there a system to control non-conforming product?			
4. Does QA review purchase orders for QA requirements?			
5. Is there a system to monitor age control on those items requiring it?			
6. Is there a system to keep uninspected items from being used?			
7. Does the company request certificates of conformance and test reports?			

Comments

Receiving Inspection

	Yes	No	NA
1. Does QA inspect all incoming materials for conformance?			
2. Do QA personnel verify Certificates of conformance and test reports?			
3. Are sample plans in accordance with a recognized established standard?			
4. Are there documented procedures ensuring product traceablility.			

Comments

Non-Conforming Material

	Yes	No	NA
1. Is there a documented procedure for handling non-conforming material?			
2. Is rejected material identified, segregated and tagged?			
3. Are adequate holding areas used?			
4. Are records maintained and used to detect recurring discrepencies?			

Comments

In-Process/Final Inspection

	Yes	No	NA
1. Is there a documented procedure for in-process and final inspection?	☐	☐	☐
2. Are drawings, specifications, procedures and I.T.I.'s readily available?	☐	☐	☐
3. Is a documented sampling plan against a recognized standard used?	☐	☐	☐
4. Do shop travelers contain all information required to perform QA checks?	☐	☐	☐
5. Are inspection records maintained and available?	☐	☐	☐
6. Is re-work inspection documented?	☐	☐	☐

Comments

Material Handling and Storage

	Yes	No	NA
1. Are there documented procedures for material handling and storage?	☐	☐	☐
2. Is material segregated and identified by part number?	☐	☐	☐
3. Is limited shelf life material identified and controlled?	☐	☐	☐
4. Is there a process of first in - first out?	☐	☐	☐

Comments

Measuring and Test Equipment

	Yes	No	NA
1. Is there a documented calibration program for measurement and test equip.?	☐	☐	☐
2. Is the equipment calibrated to a recognized standard? List below.	☐	☐	☐
3. Is the equipment identified or tagged with last and next calibration date?	☐	☐	☐
4. Are calibration record maintained and available?	☐	☐	☐

Comments

Completed By:	Title:
Signature:	

Hydrasearch Review: _____

Hydrasearch Quality Approval Signature & date